

**PENS MEADOW HOME SCHOOL ASSOCIATION**

(Registered Charity No: 507259)

**Ridge Hill, Brierley Hill Road, Wordsley, DY8 5ST**

**MINUTES OF MEETING: Thursday 19<sup>th</sup> October 2017**

**ACTION**

**Present:** Wendy Chandler, Maggie Armson, Jan Leyshon, Gill Wells, Deb Hill, Paul Johnson, Linda Crockett, Clair Lester, Rachel Coley, Emma Welch

Wendy welcomed everyone to the meeting.

**Apologies:** Steph Jasper

**Minutes of the last meeting:** These were agreed.

**Matters arising from the last meeting:** All covered in the agenda.

**Report of the Treasurer:** Jan went through the report.

**Events**

The evening with Emily took place on Friday 13<sup>th</sup> October. It was a good night and very successful. It was noted that there weren't any senior management present which was a shame. It was well attended by staff but not by parents/carers.

**Parents evening** – 7<sup>th</sup> November at Ridge Hill and 14<sup>th</sup> November at Post 16.

Clair brought samples of Christmas items to sell. Two build a bears have been purchased, one for Christmas and the other for spring to have a "guess the name of the bear" competition. Clair will set up at Ridge Hill and Maggie will at Post 16. Photos were taken of the bear and crafts to create posters for the sale. Paul is attending Ridge Hill parents evening on behalf of the Alfie Johnson Charity.

CL/MA  
DH

**Christmas raffle** – Discussion took place on prizes. A food hamper will be first prize. Julie in the office will donate chocolates. The draw date will be Friday 8<sup>th</sup> December.

**School plays** – Clair will sell Christmas items. Rachel will donate donuts.

Volunteers are needed to serve refreshments. Maggie has said that a parent from Post 16 will be donating prizes, these will be split over both sites.

**Any other business** – Wendy has two free tickets for the fashion show at Stourbridge College and she is unable to attend so they are free to anyone who would like them. We have had a request to loan out the tombola drum. Linda will sign for this. We have received a request from Val to fund a visit of an indoor planetarium. This was agreed. The money raised from the Emily night will go to Forest School Rebuild. Deb will speak to Jodie/Ian about this.

DH

It was suggested to ask for old £1 coins to be donated to H.S.A. A flyer will be done.

DH

**Annual General Meeting:** Thursday 23<sup>rd</sup> November 2017, 9.15am at Ridge Hill.