

Medication

Medication should not be brought into the school unless it needs to be administered during the day. In such cases, the following applies:

Parents will be required to sign a form giving permission for staff at Pens Meadow School to administer the pupil's medication.

All medication should be in its original container with the chemist's label clearly visible. Only medication prescribed by the GP can be given to children during the school day

The label should be in date, clearly state the child's name, medication name, dosage to be given, how to be given and how often.

Until such time as the medication is required, it will be kept locked away safely.

All medicines should be handed over to staff by the parent or carer. If medication needs to come in via transport it must be in a locked bag and handed to the escort on the vehicle.

Medication must not be placed in pupil bags.

Attendance

Pens Meadow understands that our children can miss school because of health issues. However, other issues may also impact on school attendance. Family Outreach will contact you should your child's absence become a concern to see if they can offer support to enable your child's attendance to improve

Home School Association (HSA)

We have a very active HSA who would welcome you support please contact the School Office for information

Family Outreach Team

If you would like to discuss anything at all, please contact school and ask for;

Sue Wale
or
Sally Cartwright



PensMeadowSchool

Living, Growing, Learning

Pens Meadow Information for Parents and Carers

**This guidance has been written
in
partnership with parents and
carers**

Pens Meadow School

01384 818945