

PENS MEADOW HOME AND SCHOOL ASSOCIATION

(Registered Charity No 507259)

Minutes of Meeting at 9.30am on Friday 3rd May at Ridge Hill

1. Attendance

Sally Cartwright, Linda Crockett, Emma Keefe, Kerrie Mason, Lee Mason,
Ann_Pearson, Wayne Pearson, Sue Wale

2. Apologies

Maggie Armson, Marie Hunter, Clair Lester, Eve Oakley, Gill Wells

3. Report of the Treasurer

This will be held over until the next meeting

4. Matters arising from Minutes of the Meeting on Friday 5th April

Any matters arising will be covered in the agenda; the minutes were accepted.

5. 'Manicure' evening: It was decided we would like this to go ahead if possible. Jenna is being contacted by Sam Hunt (in Orange Class) who sees her frequently, to find out if she is available to do manicures for a voluntary donation. Jenna is working full time, but as she is at The Brier she might be able to come over one evening after school. This would be only for staff initially and would be on a time slot basis.

6. Past events:

- Easter eggs: A total of 73 chocolate eggs were donated by Asda (thanks to Wayne Pearson for arranging this); 24 were purchased by HSA., plus 11 bubble tubes for those with dietary issues (thanks to Sue Wale who shopped for these).
- Easter Egg Trail at Post 16: Part of curriculum, HSA supplied Easter eggs and bubble tubes
- Easter Egg Hunt at Ridge Hill on Wednesday 10th April.
Thanks to Michelle Bywater Price for 6 clues (each with verse, photo, symbol, object of reference), Kerrie and Lee for decorating the 'Burrow', and Emma and later Kerrie for their role as the Easter-Bunny.

7. Easter Hampers: the raffle, held and drawn on the Training Day, raised £65, a profit of £44! Thanks to Emma for producing the

hampers, and to Maggie for selling the tickets. The adult hamper was won by Rachael Piotrowicz, the teacher in Yellow Class, and the junior hamper by Kerry Gilbert.

8. Letters of thanks have been sent to: Emma Flavell at Asda, Brierley Hill, and the Community Officer at Asda, Merry Hill for the generous donation of Easter eggs; and to Gary Blewitt for his £5 donation to HSA

9. Resource requests:

- Yellow Class's requests approved at the last meeting include many items from Amazon. Whether HSA should join Amazon Prime and thus pay no p&p was discussed, but it was decided that we do not have enough regular Amazon orders to make the cost of £7.99 a month membership fee worth it.
- Playground equipment was approved at the last meeting but some specific items requested need to be more robust: HSA will fund stronger more expensive versions; Linda and Carrie are meeting to investigate this.

10. Newsletter: Contents to include:

- Past events: Christmas and Easter activities;
- Future events: Summer Fete; Singing Hands
- Funded resources already purchased and those being ordered
- Information about Parents Voice Facebook Page: a closed group only open to Parent/Carers, giving information and an opportunity for contributions.
- Fundraising for Team Pens Meadow's Snowdon Climb (see AOB)

It was decided that Family Outreach will not share our Newsletter as a 2-sided production because they will be issuing information etc on a regular basis independently of HSA, so we will also include:

- Sponsored Circuit on Friday 21st June between Post 16 and Ridge Hill with
refreshments at Ridge Hill for all who wish to
take part

- Snowdon Climb by Team Pens Meadow on Saturday 29th June necessitating an early start and refreshments!
- If Sue finds there is sufficient interest:
End of Term Summer Ball 7-10pm on Friday 5th July at Post 16 for Post 16 students and Upper Phase pupils, with DJ and an official photographer.

11. Singing Hands: Linda is liaising with Marie, Michal, Gavin, Val, Angela, Sue, Sally, and Chris Smith re arrangements then completing booking forms etc. Kingswinford Premier Inn will be named as the nearest premier Inn to both sites.

12. Midcounties Co-operative Community Fund: Our funding application was sadly unsuccessful, the reason given: 'funds allocated to our area already fully utilised'

13. 'An Evening With Emily': Kerrie is to contact Pensnett Social Welfare Club as she knows the Manager. Our 'Evening With Emily' held there last year was free of charge following a booking mix-up, and the Social Manager told us our next event could also be free of charge so we are hopeful! If we cannot book a Friday in the Autumn Term Emily will try and book it where she often performs (Quarry Bank Labour Club?) It will be 7.30 to late and we will try to book 13th/20th /27th of September or 4th of October. There will be a raffle with 2 hampers and the £10 voucher from Chris Davis. A letter will be sent out nearer the time with details of date, time, venue, entry fee, availability of printed raffle tickets on request plus an appeal for donations of more prizes

14. Tesco Bags Of Help Grant: as agreed our bid is to be for a Sensory Garden outside Blue and Pink classes with strong furniture, movable for if and when we move to a new building - Linda had an initial meeting with Val, now needs to liaise with Chris Smith plus SLT then take bid to Maddi Bennett, Community Project Officer, who is available to give help and guidance with it.

15. Summer Fete: 12-3pm on Saturday June 15th at Ridge Hill

- Banners etc: posters for distribution: a temporary Summer Fete banner to go on the Pens Meadow banner at Ridge Hill (after last year's disappeared) to be made by Kerrie; date etc to be altered on Summer Fete banner at Post 16

- Entry fee; 50p or £2.50 to include entry to the Animal Man Mini Zoo with stamp on hand as 'ticket' to be paid on the door
- Animal Man Mini Zoo booked for 3 hours costing £300. Payment by cheque beforehand. Animal Man and probably 1 more will arrive to set up 30-40 minutes before the start. They bring their own gazebo, tables and hand washing facilities. Staff are on hand to give information. Animals+staff need short respite breaks. SLT, Family Outreach Chris Smith have been informed.
- Bouncy Castle, Soft Play and Ball Pool: Bouncy Bouncy Boo Castle Hire Ltd to be booked again. To be in gym, 50p entry, pay at the door
- Adult's and Child's Hampers to be made by Emma, tickets to be sold by Sue Wale at front of house - request for printed raffle tickets will be attached to the letter informing parent/carers about the Summer Fete
- Tombola in the entrance hall will be manned by Maggie
- BBQ: Outside Blue Class, Mr Wale to run it assisted by Sally as necessary.
Sally to go to her butchers for the hotdogs etc., plus a vegetarian option; Linda to go to Wheatmeal for the bread
- Drinks: tea, coffee, squash and cans of pre-purchased soft drinks probably manned by Claire Robinson in the Food Technology Room
- Ice Cream Van: to be booked - through Maggie?
- Stalls in the hall: available to book for £10 unless they are in-house
We Love Carers
Face painting - Alice
Popcorn bags
Pop-up stall(s) by Ridge Hill pupils (Yellow Class, Blue Class?)
Jewellery - Jan Leyshon?
- Post 16 - Sue to organise students to help with refreshments/run a stall

16. Fire Station Car Wash: held over to the next meeting

17. Any Other Business

- HSA's registration with Just Giving/Go Fund Me:/PayPal Just Giving:

A discussion took place comparing Pay-Pal Giving Fund, Go Fund Me and Just Giving and it was decided to register with PayPal Giving Fund for donations to Team Pens Meadow's Snowdon Climb as we are already registered (though we need to change the Treasurer's name as signatory on the direct debit form) and, like Go Fund Me, it has no monthly membership fee, whereas Just Giving charges a monthly membership fee of £15.

- Anthony Cokeley's Leaving Presentation: In recognition of Ant's tremendous contribution to the school it was decided to present him with a gift before he and his son Rhys leave at the end of this term. A photograph album containing 'Ant's Best Bits' and a vegan recipe book were suggested as gifts, with the presentation to be made at the Achievement Assembly. Sally and Linda are to liaise about the gifts etc.

18. Date of next meeting: 10am on 6.6.19 at post 16 to finalise arrangements for the Summer Fete

Meeting Closed: 11.10am